



Required Documentation for a Learning Disability

Disability Services will review the student's documentation for the following criteria prior to an intake appointment.

1. **Credentials of the evaluator(s).** Professionals conducting assessments and rendering diagnoses of specific learning disabilities must be qualified to do so and have no personal relationship with the individual being evaluated. Trained, experienced, licensed psychologists, neuropsychologists, learning disability specialists, and educational therapists with adolescent and adult experience are considered qualified to evaluate specific learning disabilities. Diagnostic reports should be on professional letterhead with name, address, phone, and professional credentials of each evaluator as well as the date(s) of testing.
2. Based on the current diagnostic findings, **a clear statement of a learning disability** must be included in the report. "Quality documentation . . . describes how the condition was diagnosed, information on the functional impact, and progression or prognosis of the condition" (AHEAD). "Relative weaknesses," "learning styles," "learning deficits," "learning differences," and "learning difficulties" do not, in and of themselves, signify a disability.
3. **Description of diagnostic methodology.** "Quality documentation includes a description of the diagnostic criteria, evaluation methods, procedures, tests and dates of administration, as well as a clinical narrative, observation, and specific results" (AHEAD). All test scores, including subtest and index scores, must be included in the report. Data should be presented as standard scores and percentiles, and must be based on age norms. Diagnostic assessments must include at least one measure of aptitude and measures of achievement in reading, math, and written language. Acceptable measures are listed below. Adult normed assessments are recommended.

Aptitude

- Wechsler Adult Intelligence Scale-Revised (WAIS-III)
- Woodcock Johnson III: Tests of Cognitive Ability (Tests 1-10 or 1-20)
- Stanford-Binet Intelligence Scale
- Kaufman Adolescent and Adult Intelligence Test or Kaufman ABC

Achievement

Note: If extended time for examinations is recommended, results from timed achievement measures must support the need for that accommodation.

Reading

- WJ-III: Tests of Reading Achievement
- Wechsler Individual Achievement Test (WIAT)
- Scholastic Abilities Test for Adults (SATA)
- Stanford Diagnostic Reading Test
- Nelson Denny Reading Test

Mathematics

- WJ-III: Tests of Mathematics Achievement
- Wechsler Individual Achievement Test (WIAT)
- Scholastic Abilities Test for Adults (SATA)
- Stanford Diagnostic Mathematics Test
- Test of Mathematical Abilities (TOMA)

Written Language

- WJ-III: Tests of Written Language Achievement
- Wechsler Individual Achievement Test (WIAT)
- Scholastic Abilities Test for Adults (SATA)
- Test of Written Language (TOWL)

The above list is not intended to be exhaustive or to limit assessment in other areas that may be pertinent to identifying the individual's strengths and weaknesses. Please note that the WRAT is not accepted as a sole measure of achievement.

4. **Description of the Current Functional Limitations.** "Best quality documentation is thorough enough to demonstrate whether and how a major life activity is substantially limited (when compared to the average person in the general population) provided by a clear sense of the severity, frequency and pervasiveness of the condition(s)" (AHEAD). The Diagnostic Report must include:
 - **Evidence of impact.** Discrepancy alone may not support a substantial limitation.
 - Analysis of **patterns** in the individual's cognitive abilities, achievement, and information processing that reflect the presence of a **learning disability**.
 - An explanation that academic problems are not the result of **other causes**.
5. **Accommodations.** Although DS is responsible for determining reasonable accommodations with the student, the evaluator may recommend reasonable accommodation(s) appropriate at the post-secondary level. Specific test results must support each recommended reasonable accommodation.

All documentation is confidential and should be submitted to:

UCM Disability Services
5200 N. Lake Rd., Suite KL 107
Merced, CA 95343
Phone: (209) 228-6996
Fax (209) 228-4661